

## Rental Agreement (Bachelor, Master and Doctoral Graduation Gown Sets)

By stating agree on the gown registration rental form, I hereby agree and acknowledge that I will be subjected and bounded by the following terms of use and conditions:

### **Bachelor and Master Gown Sets:**

Total: HK\$600 (rental charge HK\$100/60 days and deposit HK\$500).

Late/Extension fee (HK\$100/7days; every 7 days as one unit to charge the applicable fees)

### **Doctoral Gown Sets:**

Total: HK\$1500 (rental charge HK\$200/60 days and deposit HK\$1300).

Late/Extension fee (HK\$200/7days; every 7 days as one unit to charge the applicable fees)

How 60 Days is calculated:

For graudands **coming to TYG outlets for pick-up: DAY 1** is defined by the date on which the graudand **receives the gown set at pick-up.**

•

- For graudands **choosing courier: DAY 1 is Oct 23rd, 2023.**

To avoid late charges, graduands have to return the rented graduation gown set on or before **DAY 60. Note that no delivery gown returns are accepted.**

If the gown was found damaged, damage fees will be charged as per below:

### **Bachelor and Master Gown Sets:**

Irreversible Dirt / Damage (if any) = Total Loss:

Gown = HK\$300

Hood = HK\$200

Hat = HK\$100

Total Loss of the entire set (all 3 items) = total sum of deposit = HK\$500

### **Doctoral Gown Sets:**

Irreversible Dirt / Damage (if any) = Total Loss:

Gown = HK\$700

Hood = HK\$400

Hat = HK\$300

Tassel = HK\$100

Total Loss of the entire set (all 4 items) = total sum of deposit = HK\$1300

The whole or part of the deposit may be forfeited for offsetting the damage charges or late or extension fee but the service provider may not request additional payments from the graduands. The remaining amount of the deposit after forfeiture (if any) should be refunded to the graduands within 60 days after the forfeiture.

If the graudand cancels the pre-applied gown rental service, the service provider should refund all the payments made by such graudand (including the rental fee and deposit) within 30 days after such graudand submits service cancellation request or after the day of the last congregation of that academic year, whichever is earlier.

### **Refund Policy:**

Cash refunds will be administered during office hours at TYG outlets, after the deduction of late / damage fees, if any. If students approached TYG outlets after the stipulated office hours, the graduation gown sets may be returned via the 24hr-self-help booth located outside of the outlet entrance. Students will need to follow the instructions printed at the self-help booths and scan the HKUST QR code provided. Refunds will be administered within 30-60 calendar days to your designated bank / FPS / Payme account accordingly.

For more information please visit [www.tyg.hk/return](http://www.tyg.hk/return)